

Assistant Officer II

A Meaningful Job

The work of Correctional Services Department is very essential to the community. By playing a corrective role, we strive to ensure that all persons committed to our custody are treated in accordance with the law. Apart from serving the community in maintaining social order, we actively provide the best opportunity for all persons under custody to make a new start in life, by offering them comprehensive rehabilitative programmes.

Salary

Disciplined Services (Rank and File) Pay Scale (DS(R)PS) Point 3 (HK\$24,070) to 16 (HK\$36,270) (Note (a)).

Entry Requirements

(A) Qualification Requirements		Entry Point DS(R)
(I)	Have a Certificate of Enrolment (Part I) (or a Certificate of Registration (Part I)) and a valid practising certificate issued by the Nursing Council of Hong Kong, or equivalent; or	6 (HK\$26,575)
(II)	(i) Have Level 2 or equivalent (Note (b)) or above in <u>five subjects</u> in the Hong Kong Diploma of Secondary Education Examination (HKDSEE) (Note (c)), or equivalent; or (ii) Have Level 2 (Note (d)) / Grade E or above in <u>five subjects</u> in the Hong Kong Certificate of Education Examination (HKCEE) (Note (c)), or equivalent; or	5 (HK\$25,470)
(III)	(i) Have Level 2 or equivalent (Note (b)) or above in <u>three subjects</u> in HKDSEE (Note (c)), or equivalent; or (ii) Have Level 2 (Note (d)) / Grade E or above in <u>three subjects</u> in HKCEE (Note (c)), or equivalent; or	4 (HK\$24,765)
(IV)	Have completed Secondary 5, or equivalent; and	3 (HK\$24,070)

(B) Have met the language proficiency requirements of Level 2 (Note (d)) or above in Chinese Language and English Language in HKDSEE or HKCEE, or equivalent; or had a pass result in the Assistant Officer II Language Test (Chinese and/or English); and be able to speak fluent Cantonese and English; and

(C) Physical Fitness Test (PFT)
Have passed a PFT (please refer to Note (e) and information on 'Recruitment Procedures' at our website); and

(D) Basic Law and National Security Law Test (BLNST)
Have a pass result in the BLNST (Note (f)).

- Notes:**
- (a) Entry pay is DS(R)PS Point 3 (HK\$24,070 per month), 4 (HK\$24,765 per month), 5 (HK\$25,470 per month) or 6 (HK\$26,575 per month), as commensurate with the respective entry qualifications.
 - (b) For civil service appointment purpose, “Attained with Distinction (I)” in Applied Learning subjects (subject to a maximum of two Applied Learning subjects), and ‘Grade C’ in Other Language subjects in HKDSEE are accepted as equivalent to ‘Level 3’ in the New Senior Secondary subjects in HKDSEE. “Attained” in Applied Learning subjects (subject to a maximum of two Applied Learning subjects), and ‘Grade E’ in Other Language subjects in HKDSEE are accepted as equivalent to ‘Level 2’ in the New Senior Secondary subjects in HKDSEE.
 - (c) The subjects may include Chinese Language and English Language.
 - (d) For civil service appointment purpose, ‘Grade C’ and ‘Grade E’ in Chinese Language and English Language (Syllabus B) in the HKCEE before 2007 are accepted administratively as comparable to ‘Level 3’ and ‘Level 2’ respectively in Chinese Language and English Language in the 2007 HKCEE and henceforth.
 - (e) Candidates may refer to the Correctional Services Department’s website (<http://www.csd.gov.hk>) for details. Only those candidates who passed all tests and interviews will be considered for appointment.
 - (f) All applicants for civil service jobs will be assessed on their knowledge of the BLNST. A pass result in the BLNST is an entry requirement for all civil service jobs. Only those candidates who have passed the BLNST will be considered for appointment. For candidates who have not taken the relevant BLNST or have not attained a pass result in the relevant BLNST at the time of application, they may still apply for the job and arrangements will be made for them to take the relevant BLNST during the recruitment process.
 - (g) Candidates should possess the relevant academic qualifications by the date of interviews.

Duties

Supervise persons in custody, young offenders in training / rehabilitation / detention centres and drug addicts in drug addiction treatment centres; and perform any other duties as required.

(Note: subject to the provisions of the Prisons Ordinance, is required to wear uniform and work shifts and may be required to undertake hospital nursing duties after in-service training and live in departmental quarters.)

Training

Newly recruited Assistant Officers II must undergo training course lasting for 23 weeks in total at the Hong Kong Correctional Services Academy, which includes field training at various correctional institutions.

Promotion Prospects

Assistant Officer II can be promoted to Assistant Officer I or appointed to the Officer grade by Potential Officer Scheme.

Welfare

Assistant Officers II can enjoy a number of welfare facilities, including paid leave, medical and dental benefits and where appropriate, assistance in housing. They can also become members of the Staff Club, facilities of which include swimming pools, tennis courts, children playground, restaurant, bar, etc. The department runs a welfare fund to assist staff and their families. In addition, there are staff recreation rooms in all institutions for the use of the staff.

How to Apply

Advertisements for open recruitment are available on the websites of the Civil Service Bureau (<http://www.csb.gov.hk>) and this Department (<http://www.csd.gov.hk>). If you are interested and meet the entry requirements, you may apply for the post according to the procedures in the advertisements. Please note that candidates must be permanent residents of the Hong Kong Special Administrative Region at the time of appointment.

As an Equal Opportunities Employer, the Government is committed to eliminating discrimination in employment. The vacancy advertised is open to all applicants meeting the basic entry requirements irrespective of their disability, sex, marital status, pregnancy, age, family status, sexual orientation and race.